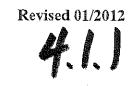
The University of the State of New York THE STATE EDUCATION DEPARTMENT Office of Facilities Planning Fire Safety Unit

Fire Safety Unit
Room 1060 EBA
Albany, NY 12234



PUBLIC SCHOOL FIRE SAFETY REPORT

Services (BOCES) shall	be inspected annually fo	or compliance with	ance with app	licable sections of	ls of Cooperative Education 8NYCRR155 Regulation Fire Prevention and Build	s of
District/School Name Facility/Building Name	RHINEBECK CSD					
Ct A 11	CENTRAL HS/MS A NORTH PARK ROAD			y you the east you.		
Street Address	RHINEBECK		M. Y	(25/2 <u> </u>		
	·			<u> </u>		
City/Town/Village		; 	, · + ; · ·	· · · · · · · · · · · · · · · · · · ·	Zip Code	
 Read the "Manual for Fire and Building Safety Inspections in Public and Non-Public Schools" before inspecting the facility and complete a separate report for each facility. Part I General Information. School officials must complete this portion annually. Part II This portion to be completed by the inspector and non-conformances recorded on page 4, Public School Fire Safety Non-Conformance Reporting Sheet. Part II-A Regulations of the Commissioner 155.7. This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers. Part II-B Regulations of the Commissioner 155.25. This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) Fire Code and Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet) Part III Certifications. To be completed by persons as indicated. This form must be kept on file at the school for three years and must be available for public review. Filing the Report: The final submission package includes a total of five pages. After inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to: Office of Facilities Planning, Fire Safety Unit, Room 1060 EBA, Albany, NY 12234. Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility. 						
	0	0 0	0			
<u> </u>	School District Code			Facility Code	Zone	

If this inspection is for a building project, enter project number:

${\bf PART~I-GENERAL~INFORMATION-continued}$

(To be completed by School Official)
FIRE/LIFE SAFETY HISTORY

6.	If this f	facility is used for instruction, complete (a) – (d)	; otherwise go to o	ruestion 7.	
	a.	Fire drills were held in accordance with section and F405 and F408 of the Fire Code of New Y		tion Law	Yes No
	Ъ.	Average time to evacuate facility was:	O2 Minutes and	/ 0 Seconds	
	c.	Arson and fire prevention instruction was pro- of the Education Law (revised 9/1/05) which State to provide a minimum of 45 minutes of injury prevention, and life safety for each mon	requires every so instruction in ars	chool in New York on, fire prevention,	
	d.	Employee fire prevention, evacuation, and fire records maintained, in accordance with Section Code.			
7.	Have th	here been any fires in this facility since the last a	annual fire inspecti	on report?	
	a.	If yes, indicate:			
		(1) Number of fires		(a1)	
		(2) Total number of injuries		(a2)	
		(3) Total cost of property damage		,	, (a3)
		(4) Was the fire department notified of all	fires?		Yes No (a4)
8.	If the	fire alarm system was activated, was the fire dep	oartment immediat	ely notified?	

PART III - CERTIFICATIONS

Appropriate section to be completed and signed by each person as identified below.

Section III-A. Fire Safety Inspector			
I hereby certify that I inspected this building on			
Name: Cole Bender Telephone No.: (845) 486-8070 (Please Print) (Include Area Code)			
Title: Code Enforcement Officer			
Address: 5 BOCES Road, Poughkeepsie, NY Signature: 6 Colored (26A-4)			
Section III-B. Building Administrator, or Designee			
I hereby certify that this building was inspected on			
Name: JOHN KEMNITZER Telephone No.: (845 871-5300) Title: PRINCIPAL - MIDDLE SCHOOL (Include Area Code)			
Address: 45 N. PARK R.D. RHINEBECK NY 12572 Signature: Jahn Kennitzk (26C-4) Zip Code			
Section III-C. School Superintendent			
I hereby submit this fire inspection report on behalf of the Board of Education and certify that:			
 Public notice of report availability has been published, and that Any nonconformances noted as corrected on the School Fire Safety Nonconformance Reporting Sheet portion of this report were corrected on the date indicated, and that For any uncorrected nonconformances that appear on this report, the Board of Education, at the meeting held pursuant to Section 807(a) of the Education Law, adopted a written plan for correction of those nonconformances, and such plan is available for public scrutiny. 			
Name: Joseph L. Phelaw Telephone No.: 845 871 - 5520 (Include Area Code)			
Title: SUPERINTENDENT OF SCHOOLS			
Address: 45 NORTH PARK ROAD, RIHNEBECK, NY 12572 12572 Signature: 1254 Hulland			

The University of the State of New York THE STATE EDUCATION DEPARTMENT Office of Facilities Planning Fire Safety Unit Room 1060 EBA Albany, NY 12234

Revised 01/2012

4.1.2

PUBLIC SCHOOL FIRE SAFETY REPORT

	wned, operated, or leased by pube inspected annually for compliance 1318010400002005 07	e with applicable sections	
District/School Name _ Facility/Building Name	STORAGE GARAGE		
Fachity/Building Name	NORTH PARK RD RHINEBECK	N. Y. 12572	
Gt - t A 11	C S C T HE C SHARE SHE WAS THE F S	B TH a H , all Approvable of Topic	
Street Address			
City/Town/Village			Zip Code
 Read the "Manual for Fire and Building Safety Inspections in Public and Non-Public Schools" before inspecting the facility and complete a separate report for each facility. Part I General Information. School officials must complete this portion annually. Part II This portion to be completed by the inspector and non-conformances recorded on page 4, Public School Fire Safety Non-Conformance Reporting Sheet. Part II-A Regulations of the Commissioner 155.7. This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers. Part II-B Regulations of the Commissioner 155.25. This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) Fire Code and Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet) Part III Certifications. To be completed by persons as indicated. This form must be kept on file at the school for three years and must be available for public review. Filing the Report: The final submission package includes a total of five pages. After inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to: Office of Facilities Planning, Fire Safety Unit, Room 1060 EBA, Albany, NY 12234. Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility. 			
	0 0 0	0	
Sc	hool District Code	Facility Co	ode Zone

If this inspection is for a building project, enter project number:

PART I - GENERAL INFORMATION - continued

(To be completed by School Official) FIRE/LIFE SAFETY HISTORY

6. If this facility is used for instruction, complete (a) - (d); otherwise go to question 7.

	a.	Fire drills were held in accordance with section and F405 and F408 of the Fire Code of New Y		Yes No
	Ъ.	Average time to evacuate facility was:	Minutes and Seconds	
	c.	Arson and fire prevention instruction was prof the Education Law (revised 9/1/05) which State to provide a minimum of 45 minutes of injury prevention, and life safety for each more	ch requires every school in New Yof instruction in arson, fire preven	York tion,
	d.	Employee fire prevention, evacuation, and fir records maintained, in accordance with Section Code.		
7.	Have t	here been any fires in this facility since the last	annual fire inspection report?	
	a.	If yes, indicate:		
		(1) Number of fires	(a1)	
		(2) Total number of injuries	(a2)	
		(3) Total cost of property damage	,	, (a3
		(4) Was the fire department notified of all	l fires?	Yes No (a4)
8.	If the	fire alarm system was activated, was the fire de	epartment immediately notified?	

PART III -- CERTIFICATIONS

Appropriate section to be completed and signed by each person as identified below.

Section III-A. Fire Safety Inspector
I hereby certify that I inspected this building on
Name: Cole Bender Telephone No.: (845) 486-8070 (Please Print) (Include Area Code)
Title: Code Enforcement Officer
Address: 5 BOCES Road, Poughkeepsie, NY Signature: 6 Signature: (26A-4)
Section III-B. Building Administrator, or Designee
I hereby_certify that this building was inspected on
Name: Shelden Teder Telephone No.: (845) 87/-5500 (Please Print) (Include Area Code) Title: Diseason of Facilities + Operations
Address: 45 North Park Road 1111
Address: 45 North Park Road Rhinebeck, NY 12372 Signature: Muldy June (26C-4) Zip Code
Section III-C. School Superintendent
I hereby submit this fire inspection report on behalf of the Board of Education and certify that:
 Public notice of report availability has been published, and that Any nonconformances noted as corrected on the School Fire Safety Nonconformance Reporting Sheet portion of this report were corrected on the date indicated, and that For any uncorrected nonconformances that appear on this report, the Board of Education, at the meeting held pursuant to Section 807(a) of the Education Law, adopted a written plan for correction of those nonconformances, and such plan is available for public scrutiny.
Name: JOSEPH C. PHELAN Telephone No. 845 871-5520
(Please Print) (Include Area Code)
Title: SUPERINTENDENT OF SCHOOLS
Address: 45 NORTH PARK ROAD, RHINEBECK, NY
Zip Code Signature: Alph Illicology

The University of the State of New York THE STATE EDUCATION DEPARTMENT Office of Facilities Planning Fire Safety Unit Room 1060 EBA

Revised 01/2012 4.1.3

PUBLIC SCHOOL FIRE SAFETY REPORT

Albany, NY 12234

Services (BOCES) shall be	ned, operated, or leased by public school districts, or Boards of Cooperative Educations of SNYCRR155 Regulations of 1318010400000004 07 071514 090114 Fire Prevention and Buildin
the Commissioner of Edu Code (NYSUFPBC).	RHINEBECK CSD
District/School Name Facility/Building Name	LIVINGSTON ELEMENTARY SCHOOL KNOLLWOOD ROAD RHINEBECK N. Y. 12572
Street Address	
City/Town/Village	Zip Code
	INSTRUCTIONS
facility and complete a Part I General Inform Part II This portion to Non-Conformance Re Part II-A Regulations (Questions 1-7, Nonco Buffalo, Syracuse, Roc Part II-B Regulations partitions. (Question 8 State. This part to be c Part III Certifications This form must be ke Filing the Report: T page (Part III, p.5), sta Albany, NY 12234. Posting of Certificate	s of the Commissioner 155.7. This section must be completed for student occupied buildings only informance Reporting Sheet) Do not complete this section for school buildings located in the cities of
Scho	ool District Code Facility Code Zone

If this inspection is for a building project, enter project number:

PART I – GENERAL INFORMATION – continued

(To be completed by School Official) FIRE/LIFE SAFETY HISTORY

6. If this facility is used for instruction, complete (a) - (d); otherwise go to question 7.

	a.	Fire drills were held in accordance with secti and F405 and F408 of the Fire Code of New		Yes No
	b.	Average time to evacuate facility was:	O 2	
	c.	Arson and fire prevention instruction was prof the Education Law (revised 9/1/05) which State to provide a minimum of 45 minutes injury prevention, and life safety for each model.	ch requires every school in New Yo of instruction in arson, fire preventio	rk /
	d.	Employee fire prevention, evacuation, and firecords maintained, in accordance with Section Code.	• • •	
7.	Have tl	here been any fires in this facility since the las	t annual fire inspection report?	
	a	If yes, indicate:		
		(1) Number of fires	[(a1)	
		(2) Total number of injuries	(a2)	
		(3) Total cost of property damage	, [, (a3)
		(4) Was the fire department notified of al	ll fires?	Yes No (a4)
8.	If the i	fire alarm system was activated, was the fire d	epartment immediately notified?	

PART III - CERTIFICATIONS

Appropriate section to be completed and signed by each person as identified below.

Section III-A. Fire Safety Inspector
I hereby certify that I inspected this building on(date) and the information noted in this Fire Safety Reported represents, to the best of my knowledge and belief, an accurate description of the building and conditions observed. I furth certify that my certification is current and I have maintained in-service requirements pursuant to Title 19 Part 434.5(a)(2).
Name: Cole Bender Telephone No.: (845) 486-8070 (Please Print) (Include Area Code)
Title: Code Enforcement Officer
Address: 5 BOCES Road, Poughkeepsie, NY Signature: 6 Benefit (26A-4)
12601 Registry No.: 0809-7294 (26B-4) Zip Code (As designated by NYS Fire Administrator)
Section III-B. Building Administrator, or Designee
I hereby certify that this building was inspected on
Name: Brett King Telephone No.: (845, 8715570) Title: Principal (Include Area Code)
Title: Principal (mondo rinci codo)
Address: 49 Knollwood Rd.
Address: 49 Knollwood Pd. Philobeck, Ny 12572 Signature: (26C-4) Zip Code
Section III-C. School Superintendent
I hereby submit this fire inspection report on behalf of the Board of Education and certify that:
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Name: JOSEPH L-PHELAV Telephone No.: 845 871-5520 (Include Area Code)
Title: SUPERINTENDENT OF SCHOOLS
Address: 45 NORTH PARK ROAD, RHINEBECK, NY
12572 Signature: Signature: 12572
Zip Code / / U **

Audit Committee Meeting August 27, 2014 Minutes. Present: Laura Schulkind, Rick Walker, Deirdre Burns, Tom Burnell

- 1. Laura graciously agreed to serve as chair for 2014-15.
- 2. External Audit update. Toski & Co. has been in the district gathering the information they need. Anticipate presenting findings to the Board at October meeting. Audit Comm will review prior to the presentation to the full Board.
- 3. Internal Auditing review. The committee noted that State regulations no longer require districts with enrollment of fewer than 1500 students to engage an internal auditor. However, the previously-completed risk assessment has provided useful information and the focused audits of the cafeteria-program and the extra classroom fund will provide helpful guidance to improve internal controls in those areas.
- 4. Cafeteria Audit. This focused audit by Vanacore, et.al., was completed last spring. Several recommendations revolve around student familiarity with the point of sale system which was new last year as well as making making better use of the features of the POS software, eTrition. Second year of the POS system should see improvements in these areas. However, the committee reviewed, with Tom, the changes in the cafeteria program management and the opportunities and challenges such changes present. Larry Anthony, our new cafeteria manager, brings a good deal of experience to the position. Mr. Anthony is contracted to us through our new partnership with Red Hook, but is a Red Hook School District employee. Some challenges include managing the differences in equipment, staffing and software (RH uses Nutrikids). Additionally, new USDA regs regarding nutrition content will require new inventory. All inventory will have to be entered into the software systems, although for USDA reporting requirements either system can be used.

Tom pointed out two ways the cafeteria program will already see savings:

- Our shared program with RH will see savings in the area of labor costs.
- Increased, yet selective, ordering of USDA commodities, which are free, except for shipping.

Additional areas for improvement (some noted in the audit) include:

- Increasing participation of students not eligible for free and reduced lunch (currently only at 20%).
- Increasing number of adult participants (pre-ordering with pick up times will be promoted).
- · Consistency of weekly menu options.
- Continued improvements in ordering and inventory management.

Tom informed the committee that Mr. Anthony will speak and and be available at the school Open House nights. As well, Mr. Anthony has ideas on how to improve the

cafeteria environment by perhaps working with the art department and also has an interest in exploring a school garden. The committee expressed enthusiasm for the changes in the program and the potential for growth and deficit reduction, while noting that with new staff and program organization, it will take some time to be up and running optimally. The committee will receive updates as the-year progresses.

5. Extra Classroom Fund. Tom gave a brief history of what department has been responsible for managing this account. Currently, it is a stipended position filled by a faculty member, Gideon Moor. Review of the Vanacore audit at our next meeting.

Next meeting: September 23, 2014

Agenda:

1. Update on Extra Classroom Fund audit.

2. Discussion of adding_a community member to the committee.

3. Review of External Audit.

4. Any updates on cafeteria program.

Respectfully submitted by Deirdre Burns